



Look at the sentences. Choose the correct option.

1. Before I left the company I **handed over/ tied up** most of my responsibilities to my replacement.
2. Don't try to **wiggle out of/take on** it, you have to do it by the end of the day.
3. Due to the coronavirus, many companies had to **lay off/take on** some of their staff.
4. I can **squeeze you in/pile you up** between 11.30 and 12.00.
5. I can't keep on working for 2, they need to **take on/set up** some more staff.
6. I don't know the exact number, let me **follow up/ keep at** on that later.
7. If I **wiggle out of/keep at** it I will one day be the best.
8. I have been constantly busy with other things, so work has been **following up/piling up**.
9. I was **tied up/set up** all day long and didn't even have time for some lunch.
10. I would like to **take on/set up** my own company and make a lot of money

Fill in the blanks with the correct phrasal verb. Don't forget to use the correct tense.

1. Can you _____ on that later, I really need those numbers.
2. I got _____ 2 weeks ago, but I have already found a new job.
3. I hate it when work _____ and I have to do overtime to get it all done.
4. I just got _____ and I'm really excited to start my new job.
5. I need an investor to help me _____ my own company.
6. I'm really busy all day but I'm sure I can _____ you _____ somewhere.
7. I'm really happy to _____ part of my job to my new colleague, that way it's a bit easier for me.
8. My colleague always _____ some of her responsibilities and in the end I always have to do it.
9. She just _____ it and in the end managed to do it really well.
10. She was _____ all day because she had back to back meetings.

Answers

1. Before I left the company I **handed over** most of my responsibilities to my replacement.
2. Don't try to **wiggle out of** it, you have to do it by the end of the day.
3. Due to the coronavirus, many companies had to **lay off** some of their staff.
4. I can **squeeze you in** between 11.30 and 12.00.
5. I can't keep on working for 2, they need to **take on** some more staff.
6. I don't know the exact number, let me **follow up** on that later.
7. If I **keep at** it I will one day be the best.
8. I have been constantly busy with other things, so work has been **piling up**.
9. I was **tied up** all day long and didn't even have time for some lunch.
10. I would like to **set up** my own company and make a lot of money.

Fill in the blanks with the correct phrasal verb. Don't forget to **use the correct tense**.

1. Can you **follow up** on that later, I really need those numbers.
2. I got **laid off** 2 weeks ago, but I have already found a new job.
3. I hate it when work **piles up** and I have to do overtime to get it all done.
4. I just got **taken on** and I'm really excited to start my new job.
5. I need an investor to help me **set up** my own company.
6. I'm really busy all day but I'm sure I can **squeeze you in** somewhere.
7. I'm really happy to **hand over** part of my job to my new colleague, that way it's a bit easier for me.
8. My colleague always **wiggles out of** some of her responsibilities and in the end I always have to do it.
9. She just **kept at** it and in the end managed to do it really well.
10. She was **tied up** all day because she had back to back meetings.